



## North Carolina Psychology Board

895 State Farm Road, Suite 101, Boone, NC 28607

Telephone: (828) 262-2258 Fax: (828) 265-8611

[www.ncpsychologyboard.org](http://www.ncpsychologyboard.org)

### INFORMATION FOR APPLICANTS TAKING THE NORTH CAROLINA PSYCHOLOGY STATE EXAMINATION

*If you must take BOTH exams, see separate set of instructions for registering for the EPPP.*

#### **FEES AND REGISTERING TO TAKE THE STATE EXAMINATION**

1. Submit a completed/signed *State Examination Candidate Data Form* along with a check or money order made payable to the NC Psychology Board in the amount of \$200 directly to the Board at the above noted street address
2. Following receipt and processing of the completed/signed *State Examination Candidate Data Form* and payment, you will receive notification via email regarding instructions on taking the State Exam. You are advised not to delay in submitting your Data Form and fee to take the State Examination to the Board so that you can meet the time periods and deadlines established in Board rules for sitting for the State Examination. Also, note the information provided under the headings of **FAILURE TO APPEAR** and **RETAKE**.

#### **NORTH CAROLINA STATE EXAMINATION**

The North Carolina State Examination assesses knowledge of the North Carolina Psychology Practice Act, selected rules of the Board covering such topics as education and supervision, and other legal requirements.

You will have **TWO (2) HOURS** to correctly answer fifty (50) questions. If you incorrectly answer a question, you will be provided with the relevant citation of the NC Practice Act, the Board's Rules or the APA Code of Ethics to review. You will then be provided with another attempt to correctly answer the same question. If you incorrectly answer the question a second time, you will be given another question to answer.

If you do not correctly answer fifty (50) questions within the two-hour period, the exam will time out and you will need to completely retake the exam from the beginning. **YOU DO NOT NEED TO CONTACT THE BOARD TO RETAKE THE STATE EXAMINATION.** You will have an unlimited number of attempts complete the State Examination. However, you will need to complete the State Examination within the deadlines (four months, eight months, and/or twelve months) previously provided to you. Failure to complete the State Examination within those deadlines will result in your application becoming void.

To prepare for taking the State Examination, you should study a Board-produced copy of the North Carolina Psychology Practice Act found on the Board's website at the following link: <http://www.ncpsychologyboard.org/Office/PDFFiles/PRACACT.pdf>. You should use the October 2020 version or later. The exam will also cover NC Board Rules found at the following link: <http://reports.oah.state.nc.us/ncac/title%2021%20-%20occupational%20licensing%20boards%20and%20commissions/chapter%2054%20-%20psychology/chapter%2054%20rules.pdf>. The State Examination also covers the *Ethical Principles of Psychologists and Code of Conduct* (American Psychological Association, 2002), which is found on the APA website at <http://www.apa.org/ethics/code/index.aspx>.

### **REPORTING OF SCORES:**

Once you have successfully completed the State Examination, you will receive an email from the Board confirming your successful completion of the State Examination. Your official score report will be processed the week after you take the exam and you will be notified via email. Once you successfully pass, and all that is needed is the State Exam, or if you have previously passed the EPPP (if required), licensure will be issued within 10 business days of the official score notification, so be sure to keep the Board notified if your email address changes.

### **FAILURE TO APPEAR:**

Pursuant to 21 NCAC 54 .1904, if an applicant does not appear for an examination within four (4) months after being approved for examination by the Board, he/she shall be deemed to have ***failed*** the examination. The ***first four (4) month period*** begins on the date appearing on the email which notifies the applicant that his/her credentials have been approved for examination by the Board, also known as the ADMIT email. (If the exam is not ***attempted*** in the first four months, the no show is counted as ***one failure***, but the application is still active at that point). The applicant shall be permitted to take the examination within the ***next four (4) months*** without reapplying for licensure. If the applicant does not appear for an examination within the next four (4) months, he/she shall be deemed to have failed the examination a ***second*** time following which he/she must then ***reapply for licensure***. Except as exempt under G.S. § 90-270.4, after failing the examination for the second time, an applicant shall ***not*** practice or offer to practice psychology ***without first becoming licensed***.

### **RETAKE:**

**YOU DO NOT NEED TO CONTACT THE BOARD TO RETAKE THE STATE EXAMINATION.** You will have an unlimited number of attempts complete the State Examination. However, you will need to complete the State Examination within the deadlines (four months, eight months, and/or twelve months) previously provided to you. Failure to complete the State Examination within those deadlines will result in your application becoming void.

If you have questions about the examination procedures, please send them to [info@ncpsychologyboard.org](mailto:info@ncpsychologyboard.org).

***SINCE CRITICAL INFORMATION IS COMMUNICATED GENERALLY BY EMAIL, YOU MUST KEEP THE BOARD UPDATED ON YOUR CURRENT EMAIL ADDRESS (AND OTHER CONTACT INFORMATION) AT ALL TIMES.***

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**STATE EXAMINATION CANDIDATE DATA FORM**  
*Type or legibly print all information.*

\* Please read the Information For Applicants Taking the North Carolina Psychology State Examination.

\* **Complete, sign & return a hard copy of this form to the Board office with the required fee (\$200).**

\* Upon receipt of your completed/signed Data Form and **\$200 fee**, the Board will email you a link to take the State Exam.

01. Legal Name:

\_\_\_\_\_

First or FI	Middle or MI	Last	Jr., Sr., etc.
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02. Home Address:      **NOTE CHANGE?**      Yes      No

Street/Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

ZIP Code: \_\_\_\_\_ County (if in NC only): \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

03. Work Address:      **OR**       **UNEMPLOYED**      **NOTE CHANGE?**      Yes      No

Business Name \_\_\_\_\_

Street/Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

ZIP Code \_\_\_\_\_ County \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

04. E-Mail address: \_\_\_\_\_ **NOTE CHANGE?**      Yes      No

05. Preferred Mailing Address:    \_\_\_ Home    \_\_\_ Business    **Note change in preferred address:**      Yes      No

06. Are you currently engaged in the practice of psychology (whether in-state or out-of-state)?      **Yes**      **No**

07. **If** active in the practice of psychology, what is the principal setting of your primary activity? (check *one*)

- |  |  |
|--|--|
| (30) <input type="radio"/> State or local governmental   | (34) <input type="radio"/> Private or group practice |
| (31) <input type="radio"/> Federal                       | (35) <input type="radio"/> Educational institution   |
| (32) <input type="radio"/> Public school system          | (36) <input type="radio"/> Business/industry         |
| (33) <input type="radio"/> Non-gov'n't. health care org. | (14) <input type="radio"/> Other (specify) _____     |

08. **If not** active in the practice of psychology, what is the most applicable description of your present activity?

- |   |  |
|---|--|
| (50) <input type="radio"/> Working in other field | (53) <input type="radio"/> Student               |
| (52) <input type="radio"/> Unemployed             | (14) <input type="radio"/> Other (specify) _____ |

09. Title:       Dr.     Mr.       Ms.     Mrs.

10. BIRTHDATE: \_\_\_\_\_

11. Sex:       Female       Male

12. Race (for statistical information only):

- |                             |                                       |   |
|-----------------------------|---------------------------------------|---|
| <input type="radio"/> White | <input type="radio"/> American Indian | <input type="radio"/> Other (specify) _____ |
| <input type="radio"/> Black | <input type="radio"/> Asian           |   |

13. Major area of specialization during **graduate training** on which licensure is based: (check *one*)

- |                                       |  |
|---------------------------------------|--|
| (01) <input type="radio"/> Clinical   | (12) <input type="radio"/> School                |
| (03) <input type="radio"/> Counseling | (14) <input type="radio"/> Other (specify) _____ |

14. SIGNATURE:    √ \_\_\_\_\_      **Is this a re-take?:**      Yes      No