

**NORTH CAROLINA PSYCHOLOGY BOARD**  
895 State Farm Road, Suite 101, Boone, NC 28607 - Telephone: (828) 262-2258

**2022 Renewal Application for Professional Corporation or PLLC**

**TO RENEW THE PROFESSIONAL ENTITY BY MAIL, THIS FORM MUST BE RETURNED WITH THE \$25 RENEWAL FEE, (check or money order) OR THE PAYMENT WILL BE RETURNED.** Make checks/money orders payable to the NC

Psychology Board.

**Renewal Fee: \$25.00**  
**If postmarked by 3/1/22**

**If postmarked AFTER 3/1/22**, the Professional Corporation or PLLC certificate will automatically be suspended, but it may be reinstated **within the calendar year** by submitting the renewal application and a \$35 fee, which includes an additional \$10.00 late renewal fee.

**NAME OF PROFESSIONAL ENTITY:**

\_\_\_\_\_

Check here if you **do not wish to renew** the certificate and return the form to the Board office.

**CERTIFICATE NUMBER:** \_\_\_\_\_

**COMPLETE THE FOLLOWING INFORMATION:**

[1] **Names of Current Members:** \_\_\_\_\_  
\_\_\_\_\_

[2] **Corporation/Company Mailing Address:**

Street/Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

ZIP Code: \_\_\_\_\_ Email address: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_

[3] **Doing Business As** (i.e., Assumed Name):

(i.e. Assumed Name, ***IF DIFFERENT FROM THE PROFESSIONAL ENTITY NAME above.*** – If using a DBA name, a **Certificate of Assumed Name is required** be filed with the Register of Deeds in the COUNTY where you are doing business, AND that a copy is on file with the Board *before* the D B A can be added to the Board database.)

\_\_\_\_\_ **Doing Business As/Assumed Name**

**FORM SUBMITTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**RETURN THIS COMPLETED FORM ALONG WITH PAYMENT (BY CHECK OR MONEY ORDER) TO THE BOARD OFFICE.**

**NOTE:** This is the renewal application for your **PROFESSIONAL CORPORATION** or **PLLC**.  
**Not Individual Licenses to practice psychology.**