

NORTH CAROLINA PSYCHOLOGY BOARD
895 State Farm Road, Suite 101, Boone, NC 28607 - Telephone: (828) 262-2258

2019 Renewal Application for Professional Corporation or PLLC

TO RENEW THE PROFESSIONAL ENTITY BY MAIL, THIS FORM MUST BE RETURNED WITH THE \$25 RENEWAL FEE, (check or money order) OR THE PAYMENT WILL BE RETURNED. Make checks/money orders payable to the NC

Psychology Board.

Renewal Fee: \$25.00
If postmarked by 2/1/19

If postmarked AFTER 2/1/19, the Professional Corporation or PLLC certificate will automatically be suspended, but it may be reinstated **within the calendar year** by submitting the renewal application and a \$35 fee, which includes an additional \$10.00 late renewal fee.

NAME OF PROFESSIONAL ENTITY:

Check here if you do not wish to renew the certificate and return the form to the Board office.

CERTIFICATE NUMBER: _____

COMPLETE THE FOLLOWING INFORMATION:

[1] **Corporation/Company Mailing Address:**

Street/Box: _____

City: _____ State: _____

ZIP Code: _____ Email address: _____

Daytime Telephone: _____

[2] **Doing Business As** (i.e., Assumed Name):

(i.e. Assumed Name, ***IF DIFFERENT FROM THE PROFESSIONAL ENTITY NAME above.*** – If using a DBA name, a **Certificate of Assumed Name is required** be filed with the Register of Deeds in the COUNTY where you are doing business, AND that a copy is on file with the Board *before* the D B A can be added to the Board database.)

Doing Business As/Assumed Name

FORM SUBMITTED BY: _____ **DATE:** _____

DAYTIME CONTACT NUMBER: _____

RETURN THIS COMPLETED FORM ALONG WITH PAYMENT (BY CHECK OR MONEY ORDER) TO THE BOARD OFFICE.

NOTE: This is the renewal application for your **PROFESSIONAL CORPORATION** or **PLLC**.
Not Individual Licenses to practice psychology.