



## NORTH CAROLINA PSYCHOLOGY BOARD DUPLICATE CERTIFICATE REQUEST FORM

*Please submit this form, along with the appropriate fee (SEE BELOW), to the Board office at the following address:*

**NC PSYCHOLOGY BOARD  
895 STATE FARM ROAD, SUITE 101  
BOONE, NC 28607**

Name: \_\_\_\_\_  
(First) (Middle) (Last)

License number: \_\_\_\_\_

Preferred Mailing Address: \_\_\_\_\_

Current Email Address: \_\_\_\_\_

Current Phone Number: \_\_\_\_\_

Please indicate the certificates you are requesting (check all that apply).

\_\_\_\_\_ Large Wall Certificate      \_\_\_\_\_ HSP Certificate      \_\_\_\_\_ Renewal Card

### ASSOCIATED FEES FOR DUPLICATES

*please note you are required to practice under the same name that is on your licensure certificate. Therefore, you will need to submit the following fees, which are appropriate to your licensure status) to the Board office along with your name change request*

- 1) **A large wall certificate is \$25** and once paid in full takes about 6-8 weeks from order date to be received.
- 2) **An HSP certificate is \$25** and once paid in full takes about 6-8 weeks from order date to be received. This is supposed to be displayed with your wall certificate.
- 3) **A duplicate renewal card is \$10** and once paid in full is printed in the Board office and mailed within 10 working business days.