

Sample APA Verification Letter

Date

Dear North Carolina Psychology Board:

“I am writing to confirm that (applicant’s name) graduated from the APA accredited (specialty program, for example the clinical Ph.D. psychology program) at (University Name) on (applicant’s graduation date). The (specialty program, i.e. the clinical Ph.D. psychology program) at (University Name) has been APA accredited since (date of initial APA accreditation).

The letter should be written on university letterhead and signed by the head of the applicant’s APA accredited program. The letter should be mailed from the university directly to the Board at the address below.

North Carolina Psychology Board
895 State Farm Road, Suite 101
Boone, NC 28607