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NORTH CAROLINA PSYCHOLOGY BOARD
Open Session Minutes
March 19, 2020
Teleconference

The North Carolina Psychology Board met in a called meeting via teleconference on March 19, 2020.

Members present for all or part of the meeting: Robert Hill, Ph.D., ABPP, Chair; Helen Brantley, Ph.D., Vice Chair, Lisa Duck, MPH, Susan Hurt, Ph.D. and Stacie MacDonald Jones, M.A.

Others present for all or parts of the meeting: Daniel P. Collins, Executive Director; Marc Davis, M.A., Staff Psychologist; and Sondra Panico, Assistant Attorney General.

Dr. Hill reminded Board members that, in accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Board members were directed to identify any known conflict of interest or appearance of conflict with respect to any matters coming before the Board at the meeting and to refrain from any undue participation in the particular matter involved. Board members were asked to identify any known conflict of interest or appearance of conflict of interest with respect to any matters coming before the Board at the meeting, and instructed that, if one arose during the course of this meeting, to articulate it to the Board.

General

1. Staff updated the Board on Board office operations during the statewide State of Emergency declared in response to the COVID-19 pandemic.

2. The Board discussed issues related to psychology office, testing centers and university closures due to the pandemic. Following discussion, the Board:

- a. Extended the 90-day deadline for completion of licensure applications;
- b. Extended the 30-day deadline for applicants to make application;
- c. Extended deadlines for applicants to take licensing exams;
- d. Waived the requirement for submission of new supervision contracts and termination reports for temporary changes in work sites or practice hours;
- e. Extended the deadline for submission of supervision reports and contracts;
- f. Waived the notarization requirement on forms; and
- g. Allowed for the submission of scanned documents by email in lieu of hard copy original documents.

The Board stated it will revisit the preceding determinations at it May 2020 meeting to determine if additional extensions or other changes are needed in response to the continuing closures.

- 47 3. The Board provided staff with guidance on the following issues due to the pandemic:
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49 a. Psychology testing being performed remotely;
50 b. Applicants practicing remotely; and
51 c. Following up on CE audit responses.
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- 53 4. The Board also discussed possible future issues due to the pandemic:
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55 a. If Board office is required to close;
56 b. Moving May Board meeting to video or tele conference; and
57 c. Adjusting license renewal process.
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- 59 5. Staff noted the upcoming filing deadline for 2020 Statements of Economic Interest.
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- 61 6. Staff informed the Board that the Rules Review Commission had recently approved all of
62 the Board's rules for readoption, except for Rules .2006 and .2008, which were scheduled for
63 consideration at the Commission's April meeting.
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66 Daniel P. Collins
67 Executive Director
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